

**Storm Aquatics By-Laws**  
**Updated / Ratified: June 10, 2011**

**Article I (Name / Location)**

**Section 1**

Name: This organization is formed under the name Storm Aquatics (SA), hereinafter referred to as the “organization.”

**Section 2**

Location: The principal office of this organization in the State of Washington shall be located in Snohomish County.

**Section 3**

Mailing Address: The mailing address of the organization shall be: PO Box 171, Lake Stevens, WA 98258.

**Article II (Purpose and Objectives)**

**Section 1**

Purpose: The purpose of the organization is to promote the sport of amateur competitive swimming on a local, regional, national and international level.

**Section 2**

Objectives: The objectives of this organization are:

- a. To promote the sport of competitive swimming under the auspices of USA Swimming, Inc. and Pacific Northwest Swimming (PNS) and any other local league the club may join.
- b. Provide a diverse program in which swimmers of all levels can strengthen skills and develop a sense of sportsmanship while enjoying healthy competition.
- c. To promote courtesy, honesty, teamwork, good sportsmanship.
- d. To promote these purposes financially through fundraising efforts.

**Article III (Policies)**

**Section 1**

Political: The organization shall be nonsectarian and nonpartisan.

**Section 2**

Campaigning: This organization shall not directly or indirectly participate in, or intervene, in any political campaign on behalf of, or in opposition to, any candidate for public office.

**Section 3**

Religion: This organization shall not directly or indirectly promote any specific religious sect or organization.

#### **Section 4**

Nondiscrimination: This organization shall not discriminate on the basis of race, creed, gender, age, religion, or national origin.

#### **Section 5**

Responsibilities: All income derived from membership dues, fees and activities shall be used to achieve the stated objectives of organization.

#### **Section 6**

Dissolution: Upon dissolution, the net assets of the organization will not inure to the benefit of any private individual or organization, but will be distributed to a swim organization to be used exclusively for educational or charitable purposes exempt under section 501(c) (3) of the Internal Revenue Code and to which contributions, bequests, and gifts are deductible under sections 170(c) (2), 2005(a) (2), and 2522(a) (2) thereof.

### **Article IV (Membership)**

#### **Section 1**

Membership Qualification: Any person having a sincere interest in the purpose of this organization, swimmer, or parent of a swimmer shall be eligible for membership.

#### **Section 2**

Voting Membership: Each parent, legal guardian of a swimmer, or a swimmer of 18 years of age or older duly registered as a member of organization in good standing as far as the Board of Directors has determined, is entitled to one vote for each and every question or motion brought before the general membership at the annual meeting, regular meeting, and any special membership meeting called by the Board of Directors.

### **Article V (Management)**

#### **Section 1**

- a. Board of Directors: The Board of Directors shall consist of elected officers: President, Vice President, Secretary, Treasurer, and up to no more than four at-large positions based on one for each 25 members which will be determined at the beginning of each season.
- b. The Head Coach holds an advisory position on the Board of Directors and is an advisor to the board regarding all things pertaining to the “wet side” of the organization. The Head Coach will have control over the “wet side” of the organization. These responsibilities will include but not be limited to practice schedules, practice groups, meet schedule, group moves, advise in the hiring of any assistant coaches and will advise the board during the choosing of the Age Group and Senior Representatives.
- c. Head Coach shall lead an advisory group to the Board of Directors comprised of the Age Group and Senior Representative. Age Group and Senior Representative shall not be elected members of the Board but volunteers selected by the Head Coach and approved by the Board of Directors.
- d. Age Group Representative: The age group representative shall actively participate on the welcoming committee and provide the board input from the swimmers ages 13 years and younger within the organization.

e. Senior Representative: This Representative must be an active swimmer on the team who is at least 14 years old. The Senior representative shall actively participate on the welcoming committee and provide the board input from the swimmers ages 14 years and older within the organization. This representative is also required to attend the bi-annual PNS House of Delegates meetings.

f. Conflict of Interest. No family member of a paid employee shall be a board member.

## **Section 2**

Eligibility: Any member who is in good standing with the organization and has a minimum of one year observing how a USA Swimming program is organized is eligible to be elected for a Board of Directors position.

## **Section 3**

Nominations: A slate of officers to stand for election will be prepared by an appointed nominations committee. Nominations will be announced 15 days in advance of the election at the annual meeting.

## **Section 4**

The four Board of Directors and members at large, who are up for election in that year, will be elected at the annual spring meeting by written ballot.

## **Section 5**

a. Terms: Each officer serves his/her term of office from September 1<sup>st</sup> through August 31<sup>st</sup> the following year or until his/her successor is chosen. There is not a limit on the number of positions a member may hold, but a member may not hold more than one Board position during any term. A member may not hold a Board position more than four (4) consecutive years with the exception of the position of Treasurer.

b. Beginning in swim season 2011 / 2012 the Vice President and Treasurer will serve a two-year term. Elections for swim season 2012 / 2013 for President and Secretary will serve a two-year term. From these elections forward, President and Secretary will be elected on seasons starting with an even year and Vice President and Treasurer will be elected on seasons starting with an odd year.

## **Section 6**

General Duties: The Board of Directors shall act for the general membership during the interval between its meetings except that it cannot amend these bylaws. The Board's duty is:

- a. To establish the program and policy pertinent to organization and to lend direction to the general membership.
- b. To prepare and review the annual budget.
- c. To call regular and special meetings of the Board of Directors.

d. Semi Annual and Annual employee reviews are to be conducted against defined contractual obligations and annual objectives for each employee within 30 days of the end of the swim season.

### **Section 7**

Voting: The members of the Board of Directors shall have one vote each for each question or motion brought before the Board. Board members must be present either in person, or by real-time communication method such a teleconference, WebEx, Email and/or video system. It is prohibited for any absentee, mail-in, or proxy voting by Board members. The President shall not vote on any issue unless there is a tie.

### **Section 8**

Officer Duties: The duties of the officers, elected and appointed, are hereafter set forth and such other as may be designated by the general membership and Board of Directors from time to time.

a. President: The president calls the meeting when and where deemed necessary, presides at all meetings, and appoints committee chairpersons for all standing committees, and such special committees with advice and consent of the Board of Directors. The president also will enlist the help of a non board member who has financial background to conduct an information review of budget, controls and sampling of transactions. This individual will then make a recommendation, back to the Board of Directors, as to a need for a formal audit.

b. Vice President: The vice president shall perform the duties of the president in the absence of this officer. During the meetings the vice president shall perform the duties of the secretary in this officer's absence. The vice president shall also aid in the development of policy and coordination of those committees under his/her charge.

c. Secretary: The Secretary is responsible for keeping accurate records of all meetings, assisting, as needed, in official correspondence, issuing copies of minutes to the Board of Directors. The Secretary will also assist with the issuing of notices of all meetings. The Secretary will assist the Vice President with the development and policy and coordination of committees. The Secretary will act as Registrar of organization, verifying that all families have turned in all registration documentation and disseminates information to the Treasurer and Head Coach.

d. Treasurer: The treasurer receives all monies and pays all bills approved by the Board of Directors through its budget for activities of the organization. The treasurer is responsible for maintaining all financial records including banking and checking records and for making timely reports to the Board of Directors.

## **Article VI (Meetings)**

### **Section 1**

Annual: The annual meeting of the organization shall be held in the spring no later than May 15<sup>th</sup> for the purpose of electing officers. Both the Head Coach and President will review the past season's accomplishments, and challenges, for their respective areas of responsibilities. Transaction of other business will occur as needed.

## **Section 2**

Regular: A regular membership meeting shall be held in the fall no later than October 15<sup>th</sup> for the purpose of discussing the current swim season where both the Head Coach and President will share their goals for the current season; hold a team orientation for new families and for the transaction of other organization business.

## **Section 3**

Special: Should the president fail to call regular meetings or should special meetings be required, meetings shall be called upon request of the president or by any seven (7) parent members.

- a. Board of Directors can convene an executive session where personnel or legal matters need to be addressed. Only voting board members shall attend executive board meetings.

## **Section 4 Notices:**

- a. Not less than fifteen (15) days notice must be given by the secretary for any annual or special meeting of the general membership and the Board of Directors.
- b. Notice of the meeting shall contain the time, date, and site. For special meetings the purpose of the meeting shall be given.
- c. The Board of Directors may designate any place within Snohomish County as the meeting place for any meeting called under the bylaws. If no designation is made, the meeting place shall be at the Lake Stevens High School Pool.

## **Section 5**

Order of Business: At all meetings of the general membership or Board of Directors, the current Robert's Rules of Order are the procedural rules.

## **Section 6**

Quorum: A quorum at all general membership meetings shall consist of those present and voting. A quorum at the Board of Directors meeting shall consist of three (3) persons eligible to vote, including the presence of the president or vice president.

## **Article VII (Standing Committees and Responsibilities)**

### **Section 1**

Chairpersons: Committee chairpersons are appointed by the president and with the advice and consent of the Board of Directors for all standing committees as well as any special committees as the Board feel necessary.

### **Section 2**

- a. Reports: Each committee chairperson is responsible to turn in a written report at appropriate Board meetings whether in person or by proxy.
- b. Minutes: All meeting minutes, including budgets will be shared with the membership electronically or by request, written materials will be provided.

**Section 3**

The Board of Directors will establish Standing Committees, as needed, to support the objectives of organization.

**Article VIII (Miscellaneous)**

**Section 1**

Amendments: These bylaws may be altered, amended or repealed at any regular, annual, or special meeting called for that purpose by vote of three-fourths (3/4) of the members present provided a written draft of the proposed amendment be submitted to the secretary of the organization at least fifteen (15) days prior to such meeting.

**Section 2**

Fiscal Year: The fiscal year of the organization shall be from September 1 through August 31.

**Section 3**

Interpretation: All questions regarding interpretation of bylaws shall be decided by the Board of Directors. Their determination shall be final.

We certify that this is a true and correct copy of the bylaws of Storm Aquatics. The original bylaws were adopted on March 1, 2002, amended this 10<sup>th</sup> day of June 2011.

Signatures

\_\_\_\_\_  
President

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Vice President

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Treasurer

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Secretary